

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS  
**FINANCE DEPARTMENT, PROCUREMENT DIVISION**

320 Hospital Drive Ste. 23

Warrenton, Virginia 20186

Phone: (540) 422-8354

Fax: (540) 422-8355

**NOTICE OF CONTRACT**

DATE: March 8, 2021

COMMODITY NAME: DFREM Misc. Uniform - Active Wear, Embroidery, Screen Print and Alterations

CONTRACT NUMBERS: 37-19ksc

CONTRACT PERIOD: January 1, 2019 through December 31, 2019

Renewal #1 January 1, 2020 through December 31, 2020

Renewal #2 January 1, 2021 through December 31, 2021

Renewal Options: Four (4) One (1) year renewal options, with 2 remaining Renewal options.

CONTRACTORS: Leading Edge Screen Printing, Inc.  
Vendor: 631395 405 Rosedale Court,  
Warrenton, VA 20186  
Contact: Scott Keith  
Phone: 540-347-5751

TERMS: Net 45

FOR FURTHER INFORMATION CONTACT: Kathy Stanley, CPPB,  
Senior Buyer  
PH (540) 422-8354; Email:  
[Kathy.Stanley@fauquiercounty.gov](mailto:Kathy.Stanley@fauquiercounty.gov)

**NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS:** This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

## INSTRUCTIONS

1. Orders: All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 422-8351 or 8352.
2. The applicable contract number, vendor number, item description and price per each, total dollar amount, contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on delivery and approval of contractor's invoice is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. Renewals: Four (4) additional one-year terms at the Owner's discretion and by mutual agreement of both parties.
6. Price Adjustments: Changes to the firm, fixed prices as stated herein will be in accordance with paragraph 12.0 of the contract document. All price increases must be approved by the contract administrator. Prices for items added to the Contract will be negotiate on a case by case basis at that time. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.
7. Use of Contract by Other Political Jurisdictions: As allowed in Section 2.2-4304, Code of Virginia, other public bodies may purchase from this contract with the authorization of the awarded firm, since the "Use of Contract by Other Political Jurisdictions" clause was contained in the original solicitation. A copy of the original IFB and any other pertinent information may be obtained by contacting the Procurement representative listed on the front of this document, for assistance and reference.

CONTRACT # 37-19kscPART I: Active Wear (As Specified)				2021.CONTRACT PRICES			
				Vendor: LEADING EDGE: Warrenton, VA			
<u>Contractors Standard one time set up fee</u>						No Charge	
Item No	Description	UOM	ARO	Size	Unit Price Item Only	Unit Price Incl. Emb.	Unit Price Incl. Screen Print
1	T-Shirt, Short Sleeve, 5.4 oz. 100 % Cotton, Tag free label, cover seamed neck 1x1 rib knit collar, shoulder to shoulder taping, double needle hem Equivalent Manufacture: <b>Port &amp; Co. Manufacturer</b> Model <b>PC54</b> Small - XL 2 XL-4XL	EA		S-XL	\$5.06	\$19.88	\$7.10
				2X	\$7.10	\$21.92	\$9.15
				3X	\$8.12	\$22.94	\$10.17
				4X	\$9.15	\$23.97	\$11.19
2	Essential T-Shirt, Short Sleeve, 6.1 oz., 100 % soft spun cotton. <b>Port &amp; Co. Manufacture # PC61</b> Small - XL 2XL - 4XL <b>Port &amp; Co. Manufacture # PC61T</b> Small/Tall - XLT 2XLT - 4XLT	EA		S-XL	\$5.06	\$19.88	\$7.10
				2X	\$7.10	\$21.92	\$9.15
				3X	\$8.12	\$22.94	\$10.17
				4X	\$9.15	\$23.97	\$11.19
				<b>** Add \$3.00 to above prices for PC61T**</b>			
3	Core Blend Pique Polo, Ladies, Short Sleeve, stain release finish, 6.5 oz., 50/50 double pique knit cotton/poly, contoured body, 1x1 knit collar and cuffs, 4-button placket with dyed to match buttons. <b>Port &amp; CO. Manufacturers # LKP155 or equal</b> Small - XL 2XL - 4XL	EA		S-XL	\$8.69	\$23.51	\$20.44
				2X	\$11.24	\$26.06	\$23.00
				3X	\$12.26	\$27.08	\$24.02
				4X	\$13.29	\$28.11	\$25.04

4	<b>Ladies Value Fleece Jacket</b> , 13.8 oz., 100% Polyester, Twill taped neck, Reverse coil zipper, chin guard, bungee cord zipper pull, front zippered pockets, open cuffs. <b>Port &amp; CO. Manufacturers # L217</b> Small – XL 2XL – 4XL		EA		S-XL	\$17.37	\$32.19	\$30.15	
					2X	\$19.42	\$34.24	\$32.19	
					3X	\$21.46	\$35.26	\$33.22	
					4X	\$22.48	\$36.28	\$34.24	
5	<b>Ladies ¾ Sleeve Easy Care Shirt</b> , Wash and Wear, Wrinkle resistant, 4.5 oz. 55/45 cotton/poly. Open collar, dyed to match buttons <b>Port Authority Manufactures #L612</b> Small – XL 2XL – 4XL		EA		S-XL	\$14.31	\$32.19	\$27.08	
					2X	\$16.86	\$31.68	\$29.13	
					3X	\$17.37	\$32.70	\$30.15	
					4X	\$18.91	\$33.73	\$31.17	
6	<b>Sweatshirt, Fleece Crew, Long Sleeve</b> , 7.75 oz. Heavy Blend 50% Cotton, 50% polyester, 1x1 ribbed collar, cuffs and waistband Gildan Manufactures #18000 or equal Small – XL 2XL – 4XL		EA		S-XL	\$10.48	\$32.19	\$13.54	
					2X	\$13.29	\$28.11	\$16.35	
					3X	\$14.31	\$29.13	\$17.37	
					4X	\$15.33	\$30.15	\$18.40	
7	<b>Beanie</b> , Knit Cuffed, 100% acrylic, 100% turbo spun acrylic knit Yupoong Style #1501 or equal Adult unisex, one size					\$6.90	\$10.99	N/A	
8	<b>Cap, Adjustable</b> , unstructured 100% cotton, low profile, fabric strap closure with adjustable D- clip New Era Style # NE201					\$13.03	\$16.10	N/A	

9	<b>Cap, Flex fit Wooly Combed</b> , 63% polyester/34% cotton/3% spandex. Athletic shape, Hard buckram, 6 panel, 8 row stitching curved visor, silver under visor. <b>Yupoong style # 6277 or equal</b> Sizes: S/M (63/4" – 7 1/4") L/XL (7 1/8" – 7 5/8")				\$13.03	\$16.10	N/A	
10	<b>Sweatpants</b> , Open Bottom with Pockets, Dry Blend, preshrunk fleece knit, Air jet yarn, moisture wicking properties, Covered elastic waistband with draw cord, slightly tapered leg <b>Gilden Manufactures # 12300 or equal</b> Small – XL 2XL – 4XL			S-XL	\$13.44	\$28.26	\$16.51	
				2X	\$16.25	\$31.07	\$19.32	
				3X	\$17.27	\$32.09	\$20.34	
				4X	\$18.29	\$33.11	\$21.36	
11	<b>Training Short, with Pockets, Syntrel™</b> Popcorn Knit, Quick Absorption, Fast Drying, UFP 40+ Sun Protection, 4.7oz. 100% Polyesters. Zorrels ID # 23785 Small – XL 2XL – 4XL			S-XL	\$10.73	\$25.55	\$12.78	
				2X	\$12.78	\$27.59	\$14.82	
				3X	\$13.80	\$28.62	\$15.84	
				4X	\$14.82	\$29.64	\$16.86	
12	Silk Touch Polo, 5 oz., 65/35 poly cotton pique, flat knit collar and cuffs, metal buttons with dyed to match plastic rims, double needle armhole seams and hem, side vent Port Authority Manufacture # k500 or equal per specification (Item must be available in a variety of colors but Navy at a minimum) Small – XL 2XL – 6XL			S-XL	\$25.04	\$29.13	\$27.08	
				2X	\$28.11	\$32.19	\$30.15	
				3X	\$29.13	\$33.22	\$31.17	
				4X	\$30.15	\$34.24	\$32.19	
				5X	\$31.17	\$35.26	\$33.22	
				6X	\$32.19	\$36.28	\$34.24	

	CONTRACT 37-19ksc								
	PART II Embroidery, Screen Print, Stitching and Minor Repairs and Alteration: Active Wear (As Specified)								
Item No	Description		UOM	ARO		Unit Price			
	<p>EMBROIDERY – all thread must be manufactured by Madeira USA. No substitutions will be accepted. Thread colors most frequently used are:</p> <p>1012 –Gray 1025-Gold 1000 – Black 1242 –Dark Blue 1146 – Red 1001 – White</p> <p>In accordance with and in addition to Paragraph 3 Artwork - All artwork will be reviewed with the Owner prior to any design services beginning or being applies. Contractor must be able to work with most file types. It is understood that these items may be requested in various colors depending on the need. Contractor shall provide samples at no charge when requested, within a reasonable timeframe. Contractor shall communicate with the Owner to determine correct thread type prior to finalization of order –All artwork shall become the property of the Owner.</p>					\$15.07			
1-EMB	Embroidery - Various Items Name and Rank					\$9.20			
2- EMB	Embroidery – Various Items Fauquier Country Fire-Rescue Emblem					\$15.07			
3 –EMB	Embroidery – Various Items					\$9.20			

MISC EM	Miscellaneous Embroidery - not specified above – Graphics not provided in Appendix A							
	Small provide diameter here :						3X3 \$14.82	
	Med. Provide diameter here: ALL PRICED THE SAME						4X4 \$14.82	
	Large Provide diameter here:						11x11 \$81.76	
	<b>SCREEN PRINT</b>							
Prep(when	In accordance with and in addition to Paragraph 3 Artwork -All artwork will be reviewed with the Owner prior to any design services beginning or being applies. Contractor must be able to work with most file types. It is understood that these items may be requested in various colors depending on the need.		Price not Provided					
<b>Item No</b>	<b>DESCRIPTION</b>		<b>Est. Quantity</b>		<b>UOM</b>	<b>ARO IN DAYS</b>	<b>Unit Price</b>	
1 SCPR	Single Color		1 ea	1 ea	Ea.		\$5.62	
	Two Colors				Ea.		\$6.13	
	Three Colors				Ea.		\$6.64	
2 SCPR	Single Color		1 ea	1 ea	Ea.		\$1.02	
	Two Colors				Ea.		\$1.53	
	Three Colors				Ea.		\$2.04	
	Four Colors or More Colors				Ea.		\$2.56	
3 SCPR	Single Color		1 ea	1 ea	Ea.		\$1.02	
	Two Colors				Ea.		\$1.53	
	Three Colors				Ea.		\$2.04	
	Four Colors or More Colors				Ea.		\$2.56	
MIS-SCPR	Miscellaneous Screen Printing - Not Specified, Graphics not Provided in Appendix A							
	Small : Provide diameter here:						No	
	Med: Provide diameter here:						Additional	
	Large: Provide diameter here:						Charge	
	<b>Stitching Repairs and Alterations:</b> All Stitching, repairs and alterations must be done with thread to match exactly the material being stitched or the borders of any item being attached to a garment.						\$20.44	
1 MISC Pa	Stitching of Patch (Provided by Owner) on to the Garment						\$6.13	
2 MISC Ins	Stitching of Insignia, Stars, stripes, cords and crosses, provided by the Owner, on to a garment						\$6.13	
3 Repair/	Please identify repairs and alterations offered an price per each in this section						\$20.44	